PLACENTIA

NOW RECRUITING:
CITY ADMINISTRATOR

SUMMARY

The Mayor and City Council seek an experienced generalist committed to implementing the City Council's goals and prioritizing fundamental city operations. Demonstrates an understanding of the unique community characteristics, assets, and city culture. A results-driven leader with the humility to empower and inspire others to excel in pursuit of the City Council's goals.

PREFERRED BACKGROUND

- Track record of achieving the governing body's direction and objectives.
- Strong foundation in financial management, local government structure, laws, and regulations, or both.
- Experience as a city manager or assistant or deputy city manager.

CITY ADMINISTRATOR SALARY/BENEFITS

- SALARY $218,832-$299,276 DOQ
- CalPERS RETIREMENT
- DEFERRED COMPENSATION
- MANAGEMENT LEAVE
- HEALTH INSURANCE
- LIFE INSURANCE
- AUTO ALLOWANCE
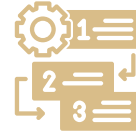- PHONE ALLOWANCE
- 4/10 SCHEDULE

FOR CONFIDENTIAL INQUIRIES, PLEASE CONTACT SENIOR RECRUITER TERI LEDOUX, JACOB GREEN & ASSOCIATES, INC. (JGA), TLEDOUX@JACOBGREENANDASSOCIATES.COM OR 909-936-2769

KEY CHARACTERISTICS

EXPERIENCED GENERALIST
Possesses broad experience across a wide range of municipal or public-sector issues with a thorough understanding of municipal finance and public sector laws and regulations.

FOCUSED PRIORITIES
Focuses on core city services and the upkeep of critical infrastructure, roads, and facilities.

COLLABORATIVE LEADER
Brings talented individuals into the organization, empowers and holds staff accountable for performance.

COMMUNITY-ORIENTED
Prioritizes the quality of life for residents and is familiar with the community.

EFFECTIVE LISTENER
Open to various perspectives, self-aware, and ready to adapt based on input from the Council, City team, and the community.
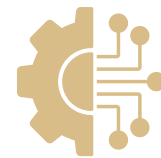
STRONG FINANCIAL ACUMEN
Demonstrates creativity and expertise in managing city finances, including balancing the budget and maximizing efficiency with limited resources.

ETHICAL AND HONEST
Communicates directly with the Council and adheres to the highest level of professional standards.

TECH-SAVVY INNOVATOR
Understands the role of technology in enhancing operational efficiency and optimizing staffing.